Logo, company name

Description automatically generated

*Template Created by: UC Health, 2019*

# Plan-Do-Study-Act Worksheet

*Updated 12/7/2021*

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| --- | --- |
| Overall project aim: | Test start date: |
| Objective of test: | Test end date |

|  |  |  |  |
| --- | --- | --- | --- |
| **Plan:**  What is the test?  How will data/ measure be tracked?  What is the prediction for the test outcome? | Tasks needed to  complete the test | Person responsible | Details/ How |
|  |  |  |
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|  |  |  |

# Act:

**Study:**

Did the results match predictions? Yes / No

How are the results different than past tests/ previous system? New learning from the test:

**Do:**

What the test carried out as planned? Yes / No

Test data/ observations:

Unexpected events/ observations:

Balancing measures: additional time or staff resources>?

***ADAPT:*** Improve / edit the intervention and continue testing Plan:

***ADOPT:*** Select changes for larger test or implementation

***ABANDON:*** Discard this change and

try a different idea